



STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC WORKS



Raeanne V. Curtis
Commissioner

October 1, 2008

Dear Prospective Property Manager:

Thank you for your interest in managing the property located at **39 Woodland Street, Hartford, CT**. The attached request for proposal (**RFP #45**) will assist you in the preparation of a proposal to be presented to the Department of Public Works.

The RFP is structured as follows:

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Please be reminded that the deadline for receipt of proposals is **Friday, October 31, 2008, at 3:00 p.m.** No late proposals will be accepted. Also, please remember that a mandatory proposers conference will be held on **Wednesday, October 8, 2008 at 10:00 a.m. at 39 Woodland Street, Hartford, CT.**

If you have any questions, please contact Donna Baisley at 713-5688.

Sincerely,

Matt Buczacki
Director, Financial Management